

## REQUEST FOR PROPOSAL

### CLK ELEMENTARY EXTERIOR WINDOW REPLACEMENT

#### AT CLK PUBLIC SCHOOLS

The Board of Education of CLK Public Schools is accepting Prime Contractor firm sealed bids for all labor, materials, equipment and other services to replace failing, Double Hung Exterior Windows at CLK Elementary at the CLK School campus located at 57070 Mine Street Calumet, Michigan 49913. The scope includes: Removal and disposal of existing double hung exterior windows and installation of new single hung exterior windows as listed in the scope below.

#### **BID RECIPIENT:**

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the price and times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

Proposals will be accepted NO LATER THAN 12:00 PM local time, July 28, 2021 to: CLK Board of Education, Office of the School Superintendent Chris Davidson located at 57070 Mine Street Calumet, Michigan 49913. Oral, telephone, fax or electronic mail bids are invalid and will not receive consideration. The Board of Education of the CLK Public Schools will not consider or accept a late bid.

---

All bids must be submitted on the forms provided with this bid request.

A pre-bid walk through is scheduled for Friday, July 23, 2021 at 10:00 AM beginning in the Superintendent's Office located at 57070 Mine Street, Calumet, MI 49913. This meeting is not mandatory but recommended.

All bids will be publically opened and read aloud at 12:00 PM local time on July 28, 2021 at the CLK board room (second floor near the school Superintendents office) located at 57070 Mine Street Calumet, Michigan.

**BIDDER CERTIFICATION-NOT "IRAN-LINKED BUSINESS":** By submitting a bid, the bidder shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act 517, Public Acts of Michigan, 2012; MCL 129.311, et seq.

All contracts to be entered into by the Public Schools of C-L-K must and will comply with the equal opportunity laws of the State of Michigan.

All bidders must provide familial disclosure certification in compliance with MCL 380.1267 and attach such certification to the bid proposal. The certification shall be a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the CLK Schools, Board of Education or it's School Superintendent. The CLK Schools will not accept a bid proposal that does not include this sworn and notarized disclosure statement.

All proposals shall remain firm for a period of sixty (60) days.

The CLK Board of Education reserves the right to accept or reject any or all bids, either in whole or in part; to award the contract to other than the low bidder; to waive any irregularities and/or informalities; and in general to make awards in any manner deemed to be in the best interest of the owner.

### **Insurance and Bond Requirements:**

Each bidder shall provide written assurance to hold Public Schools of C-L-K harmless in case of an accident due to bidder's negligence, confirm waiver of subrogation clause, provide Certificate of Liability Insurance including CLK schools covered as additional insured under bidder's General Liability Policy. Notification must be given to the school Pool Insurance 30 days prior to the start of any construction. Provide "Proof of General Liability Coverage" with the following limits: a.) Minimum limit of \$1,000,000 for projects under \$1,000,000. b.) Minimum limits of \$2,000,000 for projects with property values between \$1,000,000 and \$10,000,000. The following language is to be included in the construction contract: "The parties agree that the School District is not waiving any rights its insurer(s) may have to subrogation. To the extent any term in the Agreement is contrary to this provision, such term is void and unenforceable".

### **BIDDER'S REPRESENTATIONS:**

- a.) Bidder has examined and carefully studied the bidding documents, and any data and reference items identified in the bidding documents, and hereby acknowledges receipt of the following Addenda:

Addendum No.

Addendum Date

(Add if there are any)

- b.) Bidder has visited the site, conducted a thorough, alert visual examination of the site and adjacent areas, and become familiar with and satisfied itself as to the general, local and site conditions that may affect cost, progress and performance of the work.
- c.) Bidder is familiar with and has satisfied itself as to all laws and regulations that may affect cost, progress and performance of the work.
- d.) Bidder has considered the information known to bidder itself; information commonly known to contractors doing business in the locality of the site; information and observations obtained from visits to the site; the bidding documents; and any site related drawings identified in the bidding documents, with respect to the effect of such information, observations an document on (1 ) the cost, progress and performance of the work; (2) the means, methods and procedures of construction to be employed by bidder; and (3) bidder's safety precautions and programs.
- e.) Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies or data are necessary for the determination of this bid for the performance of the work at the price bid and within the times required and in accordance with the other term and conditions of the bidding documents.
- f.) The bidding documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the work.
- g.) The contractor shall clean their job area daily and dispose of all trash and debris leaving the area broom clean. **The Owners dumpster is not to be used for contractor's trash.** A suitable area for storage may be arranged with prior agreement with the Owner.

## **BIDDER'S CERTIFICATION:**

Bidder certifies that:

- a.) This bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization or corporation.
  - b.) Bidder has not directly or indirectly induced or solicited any other bidder to submit a false or sham bid.
  - c.) Bidder has not solicited or induced any individual or entity to refrain from bidding.
  - d.) Bidder has not engaged in corrupt, fraudulent, collusive or coercive practices in competing for the contract. The definitions of this paragraph are:
    1. "corrupt practice" means the offering, giving, receiving or soliciting of anything of value likely to influence the action of a public official in the bidding process.
    2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
    3. "collusive practice" means a scheme or arrangement between two or more bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
    4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the contract.
- 

## **Work Scope:**

The scope is to include: Include all permit requirements and inspections and fees.

- a.) Remove and dispose of all failing, Double Hung windows in the original section of CLK Elementary.
- b.) Acceptable window manufacturer shall be Weather Shield or Owner approved equal. It is the intent of this project to match, as close as possible, the size, configuration and color of windows in the CLK Elementary School.
- c.) Install Single Hung Tilt Picture Combination Rectangle Non J-Channel Frame at CLK Elementary School.
  - a. New Construction Unit
  - b. Rough Opening 112-1/2" x 77"; Overall Jamb 112" x 76-1/2"
  - c. Frame Style Single Hung
  - d. Vinyl – Desert Tan – Non-Painted
  - e. Insulated Low E w/inert Airspace Gas
  - f. 5/8" – Flat – Grille between Glass – Desert Tan – Rectangular
  - g. Desert Tan Single Lock – Standard Lock
  - h. No Sash Reinforcement
  - i. Half Screen – Desert Tan – Fiberglass – Factory Applied
  - j. 0 1/2" Vertical spread Mull
  - k. New Exterior Trim
- d.) Install unit level, plumb and square without distortion or impeding thermal movement.

- e.) Approximately 32 total windows to be replaced.
- f.) Contractor to perform work safely in accordance with OSHA requirements as well as CLK School safety requirements.
- g.) Contractor shall comply with the manufacturer's written instructions for installing doors, hardware, accessories and other components.
- h.) Contract Schedule: Work may start after the Notice to Proceed is awarded. Work that commences prior after August 30, 2021 must be done outside of the school day (school day: 8 AM – 3:30 PM). All work to be complete by winter of 2021. Work is to be performed to minimize impact to school staff and students. This is to be coordinated with the Owner.

**ATTACHMENTS TO EACH BID:**

- A.) Bid submittal
  - B.) Familial disclosure certification
  - C.) Evidence of authority to do business in the state of Michigan; or a written covenant to obtain such license within the time for acceptance of bids.
  - D.) Acknowledgement of Addendum
  - E.) Affidavit of Compliance- "IRAN ECONOMIC SANCTIONS ACT"
-

# PUBLIC SCHOOLS OF CALUMET, LAURIUM & KEWEENAW

## Safety Rules and Accident Prevention

The Public Schools of Calumet, Laurium and Keweenaw is committed to safety on all of its projects. All contractors and sub-contractors shall be made aware of the Project Safety Rules listed below:

1. All contractors (sub), before beginning the project will give their employees a safety orientation and explain the Project Safety Rules.
2. Hard hats shall be worn in all instances where required by OSHA rules and regulations.
3. Any accident shall be reported to the site supervisor immediately. All contractors (sub) are required to maintain current MSDS sheets and to train their employees in the identification and safe handling of hazardous chemicals.
4. Eye, face, and hearing protection must be used when cutting, grinding, chipping, burning, welding, air cleaning or using power actuated tools. Personal protective equipment shall be maintained and kept in clean working order.
5. Proper work clothing and work boots are required. No shorts, cut-offs, street shoes or gym shoes are allowed.
6. The use of alcohol, illegal drugs or tobacco products will be ground for immediate removal from the project.
7. Any horseplay, pranks, or any action which may endanger others, will not be allowed.
8. Mobile scaffolding on castors with work platforms higher than four (4) feet will use a guard rail system.

---

9. Safety belts / harnesses, lanyards, rope grabs and lifelines will be used above six (6) feet if no other means of fall protection would be in effect as outlined in OSHA subpart M.
10. Compressed gas cylinders must be tied off in an upright manner.
11. All ladders and scaffolding must be erected and used properly. Any broken or defective equipment must be removed from service and disposed of properly.
12. All work areas, walkways, and stairs must be kept clean of debris and scattered materials.
13. All tools must be kept in good working order with guards and safety devices in place and working properly.
14. Only authorized personnel may operate equipment. No riders are allowed on handling equipment.
15. All gasoline or other flammable materials must be stored in approved containers / cans. Machinery and equipment must be shut down / off prior to fueling.
16. Areas where burning or welding are being done must be clear of debris and the operator must have a fire extinguisher adjacent to the work area.
17. Electrical tools and cords shall be checked at regular intervals. Those items worn or defective must be removed from service. Ground Fault Interrupters (GFI) devices will be used for electrical tools when used outside and in any wet or damp environment when an extension cord is connected to a power outlet without GFI protection.
18. Contractors (sub) employees must comply with all safety and health rules issued by OSHA, MiOSHA, Michigan Dept. of Public Health, NESHAP, Michigan Bureau of Construction Codes, Office of Fire Safety and the Owner's rules and regulations.

**AFFIDAVIT OF COMPLIANCE - IRAN ECONOMIC SANCTIONS ACT**

**MICHIGAN PUBLIC ACT NO. 517 OF 2012**

The undersigned, the owner or authorized officer of \_\_\_\_\_ (the "Bidder"), pursuant to the compliance certification requirement provided in the C-L-K Public Schools (the "District") Advertisement for Bids, hereby certifies, represents and warrants that the Bidder (including its officers, directors and employees) is not an "Iran Linked Business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event Bidder is awarded a Contract as a result of the aforementioned Advertisement for Bids, the Bidder will not become an "Iran Linked Business" at any time during the course of performing under the Contract.

The Bidder further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or 2 times the amount of the Contract or proposed Contract for which the false certification was made, whichever is greater, the cost of the School District's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on an Advertisement for Bids for three (3) years from the date that it is determined that the person has submitted the false certification.

**BIDDER:**

\_\_\_\_\_  
Name of Bidder

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF \_\_\_\_\_ )

COUNTY OF \_\_\_\_\_ )

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by

\_\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_, Notary Public  
\_\_\_\_\_  
County, \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

Acting in the County of: \_\_\_\_\_

**AFFIDAVIT OF BIDDER**

The undersigned, the owner or authorized officer of \_\_\_\_\_ (the "Bidder"), pursuant to the familial disclosure requirement provided in the C-L-K Public Schools (the "District") advertisement for construction bids, hereby represent and warrant, except as provided below, that no familial relationships exist between the owner(s) or any employee of District and any member of the Board of Education of the School District or the Superintendent of the School District.

**List any Familial Relationships:**

**BIDDER:**

\_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF \_\_\_\_\_ )

COUNTY OF \_\_\_\_\_ )

)ss.

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 2019, by

\_\_\_\_\_.

\_\_\_\_\_

, Notary Public

\_\_\_\_\_ County, \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

Acting in the County of: \_\_\_\_\_